

Board Meeting

Ash Creek SSD

August 28, 2025

Present: Kelly Wilson, Nanette Billings, Justin Sip, Joey Campbell, Clark Fawcett, Richard Hirschi (via phone)

Staff: Mike Chandler, Darrel Humphries, Matt Goodrich, Kavyn Bringhurst, Fay Reber

Audience: Trevor Lindley, Randy Zollinger

Prayer and Pledge: Matt Goodrich

Public comments: none

The board had no conflicts of interest to declare.

The minutes from the June 26, 2025 meeting were discussed.

Motion by Kelly Wilson to approve the June 26, 2025 minutes. Second by Joey Campbell. Carried by unanimous vote.

Fay had no legal matters to discuss.

Darrel discussed extending the annual audit contract with Hinton Burdick CPA's. The new contract price would begin at \$16,000.00.

Motion by Justin Sip to extend the annual audit contract with Hinton Burdick CPA's. Second by Clark Fawcett. Carried by unanimous vote.

Darrel presented the half year budget for 2025. The district is right on track for revenue. Expenses are a little under budget – ideally it will stay that way to build up reserves. The district has continued to adopt a 5% annual increase on the monthly sewer billing. This has also helped put reserves away for the next treatment plant. Darrel mentioned that the district will see a boost in power bills and maintenance fees when the new treatment facility is up and running.

Impact fees are similar to last year at this point. As far as capital expenditures, the district spent a little over \$11,000,000.00 (around \$10,000,000.00 of that has been on the Confluence Treatment Plant).

Justin asked if the impact fee study has been completed yet. Darrel said it is still in the works and it will be presented to the board when it is completed.

Darrel explained that interest rates have held but anticipates that they will start to drop as funds go down.

Darrel discussed appointing Kavyn Bringhurst as district clerk and Darrel Humphries as district treasurer.

Motion by Justin Sip to approve appointing Kavyn Bringhurst as district clerk and Darrel Humphries as district treasurer. Second by Kelly Wilson. Carried by unanimous vote.

Mike discussed the possible approval of an easement for Dominion Energy/Enbridge Gas. The easement has already been approved but Dominion Energy/Enbridge Gas requested a vote from the board.

Motion from Kelly Wilson to approve an easement for Enbridge Gas for the Confluence Park Treatment Facility. Second by Justin Sip. Carried by unanimous vote.

Mike also requested a ratification vote for the grand approval on the Virgin Pipeline Project.

Motion by Justin Sip to approve the grant for the Virgin Pipeline Project. Second by Clark Fawcett. Carried by unanimous vote.

Mike discussed the possible motion approving a reimbursement to Rod Packer. This is to upsize the sewer line from 8" to 10" near Canyons RV. This will double the capacity in the area – this will help with some higher density areas planned. The difference would be \$11,375.00.

Motion by Kelly Wilson to approve the reimbursement of \$11,375.00 to Rod Packer. Second by Joey Campbell. Carried by unanimous vote.

Mike requested a wage adjustment for Darrel Humphries for completing his Masters Degree in Human Resources Management. Mike proposed a Grade 4 equivalent increase of \$2.50 retroactive to June 2025.

Motion by Kelly Wilson for a wage adjustment for Darrel Humphries. Second by Justin Sip. Carried by unanimous vote.

Mike discussed the possible approval of a pioneering agreement for Quail Lake Industrial Park with Dennett Construction. The district waived the impact fee for the county Emergency Operations Center in the QCIP area but will still need to pay a portion to Dennett Construction for the usage at the pump station. The district will not sign off on occupancy until the Emergency Operations Center pays their portion of the pioneering agreement.

Motion by Justin Sip to approve the pioneering agreement for Quail Creek Industrial Park with Dennett Construction. Second by Kelly Wilson. Carried by unanimous vote.

Mike updated the board on the Confluence Park Treatment Facility progress. Some equipment will start running as we get into October. Mike suggested a tour during our September or October meeting. In addition, Mike discussed needing to replace the lagoons with the same type of treatment plant sooner than originally anticipated.

Motion to adjourn at 7:08pm.